

**ARMY PUBLIC SCHOOL RAKHMUTHI (J&K)**

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**RECRUITMENT OF TEACHING STAFF, NON TEACHING AND ADMINISTRATIVE  
STAFF THROUGH LOCAL SELECTION BOARD (LSB) 2024-25  
CONTRACTUAL/ ADHOC/ PANEL BASIS STAFF VACANCIES  
QR OF TEACHING , NON TEACHING STAFF AND ADM STAFF**

POSTS/SUBJECTS	EDUCATION QUALIFICATION
<b>TEACHING STAFF</b>	
<b>PGTs:- English, Physics, History, Political Science, Psychology, Maths, Biology, Chemistry, Commerce, Economics, Painting, Physical Education</b>	<b>Post Graduation</b> (with subject in which employment is sought) & B.Ed with 50% marks in each.
<b>TGT (Sanskrit)</b>	<b>Sanskrit as Subject</b> in all three years of Graduation & B.Ed with 50 % marks in each. Desirable: knowledge of Computer Application
<b>TGT (Hindi)</b>	<b>Hindi as Subject</b> in all three years of Graduation & B.Ed with 50 % marks in each Desirable: knowledge of Computer Application
<b>TGT (English)</b>	<b>English as Subject</b> in all three years of Graduation & B.Ed with 50 % marks in each. Proficiency in Teaching in English medium Desirable: knowledge of Computer Application
<b>TGT (S.St)</b>	<b>Any two of the following-</b> History, Geography, Economics and Political Science of which one must be either History or Geography & B.Ed with 50 % marks in each. Proficiency in Teaching in English medium Desirable: knowledge of Computer Application
<b>TGT (Mathematics)</b>	<b>Bachelor degree in Mathematics with any two of the following subjects:-</b> Mathematics, Physics, Chemistry, Economics, Computer Science, Statistics & B.Ed with 50 % marks in each. Proficiency in Teaching in English medium Desirable: knowledge of Computer Application
<b>TGT (Science)</b>	<b>Bachelor degree in Science with any two of the following subjects:-</b> Botany, Zoology, Chemistry and Physics & B.Ed with 50 % marks in each. Proficiency in Teaching in English medium Desirable: knowledge of Computer Application
<b>DESIRABLE QUALIFICATION FOR PGT-CSB, TGT- CSB, CTET/TET – ENG, HINDI, SANSKRIT, MATHS, SCIENCE, S.ST</b>	

<b>TGT (Computer)</b>		<b>Minimum Qualification:-</b> BCA or Graduation with Computer Science or BE/B.Tech (Computer Science/IT) or Graduation in any subject and 'A' level course from DOEACC, Min of Info & Communication Technology, GOI with 50 % marks B.Ed with 50 % marks. Proficiency in Teaching in English medium Desirable: knowledge of Computer Application
<b>DESIRABLE QUALIFICATION FOR TGT – CSB (COMPUTER)</b>		
<b>PRTs</b>	<b>General</b>	PRT: Graduate with B.Ed/M.Ed/B.EL.Ed/two years Diploma in Elementary Education and 50% marks in each. Proficiency in Teaching in English medium Desirable: knowledge of Computer Application
	<b>Special Educator</b>	Graduation with B.Ed (Spl Education) or B.Ed General with one year Diploma in Spl Education 50% marks in each Proficiency in Teaching in English medium Desirable: knowledge of Computer Application
	<b>Art / Fine Art, PTI</b>	Graduation (with subject in which employment is sought) with min 50% marks.
	<b>Librarian</b>	B. Lib. Science or Graduate ( <b>50% marks</b> ) with Diploma in Library Science from a recognized Institute and Computer Literate with minimum three years experience.
	<b>Computer Teacher</b>	BCA, B.Sc Computer Science/Information Technology, Graduation with PGDCA 'A' Level from DOEAC. with min 50% marks.
<b>Health Wellness Teacher</b>	<b>Counsellor</b>	Graduate with Psychology( <b>50% marks</b> ) with a certificate or diploma in counselling with minimum experience of three years as wellness teacher/Counselor.
<b>Activity Teachers</b>		
<b>TGT (Music Teacher)</b>		<b>Graduation (50% marks )</b> /with Music from a recognized University or Higher Sec./Senior Secondary with any of the following: Sangeet Visharad Exams(Bombay)/Sangeet Vid.Exam (MP)/Sangeet Prabhakar Exams(Allahabad)/Sangeet Bhaskar with graduation in any discipline of Prachin Kala Kendra./ Sangeet/Nritya Bhushan/with Graduation
<b>TGT (Dance Teacher)</b>		<b>Graduation in Dance/Diploma in Dance with 50% marks</b>
<b>TGT (Librarian)</b>		<b>B. Lib. Science or Graduate (50% marks)</b> with Diploma in Library Science from a recognized Institute and Computer Literate with minimum three years experience.
<b>Non-Teaching Staff</b>		
<b>Science Lab Attendants</b>		10+2 with Science & Computer literate. <b>Desired qualification B.Sc</b>

<b>Administrative Staff:-</b>	
<b>Accountant</b>	<p><b>Accountant</b></p> <ul style="list-style-type: none"> <li>(a) Commerce Graduate or fifteen years service as a clerk in the Defence Services.</li> <li>(b) Basic computer application course of Army/Diploma in Computer Applications of not less than one year duration. Knowledge of double entry system of accounting, excel sheet and accounting software.</li> <li>(c) Minimum 5 years as an Accounts Clerk in the Defence Services/reputed organization</li> </ul>
<b>Head Clerk</b>	<p><b>Head Clerk</b></p> <ul style="list-style-type: none"> <li>(a) Preferably an Ex-Serviceman of clerk category upto the age of 55 Years.</li> <li>(b) 5-10 years experience in Office Management, account holding as Head Clerk with high proficiency in staff duties and drafting experience.</li> <li>(c) Computer Savvy-MS Office etc.</li> <li>(d) Education Qualification-Minimum Graduate in case of civilian.</li> <li>(e) Should not have any disciplinary case against him in entire service</li> </ul>
<b>UDC</b>	<p><b>UDC:-</b></p> <ul style="list-style-type: none"> <li>(a) B.Com or fifteen years of service as a Clerk (for ESM). Computer literate (MS Office, Tally etc)</li> <li>(b) Computer Savvy (12000 key depression per hour). Knowledge of relevant software applications used by Schools.</li> <li>(c) 5 years experience as a clerk or an accounts Clerk in a reputed organization, preferably a school.</li> </ul>
<b>LDC</b>	<p><b>LDC:-</b></p> <ul style="list-style-type: none"> <li>(a) Graduate or ten years of service as a Clerk (for ESM). Computer Literate.</li> <li>(b) Knowledge of Computer MS Office (Speed 12000 key depression per hour).</li> <li>(c) Basic knowledge of accounting.</li> </ul>
<b>Adm Supervisor</b>	A Retired Hony Commisioned Officer/JCO, Age upto 55 years
<b>Driver</b>	10 <sup>th</sup> passed preferably Ex Serviceman/8 <sup>th</sup> passed with 15 years driving experience with valid <b>PSV Licence</b> for heavy vehicle and <b>LMV licence</b> for light vehicle. <b>Preferably from Domana, Jammu</b>
<b>Class-IV / Group D Employee</b>	Preferably matriculate or 10 years service for Ex- Serviceman

